

## BOARD MEETING AGENDA – Wednesday 26<sup>th</sup> February 2025

10:30am

### Billingshurst Community & Conference Centre

This will be an in-person/virtual MS Teams meeting and will be Chaired on the basis that all participants have [read the published papers](#) in advance and have submitted queries regarding previous minutes, any declarations of Interest and questions with the Healthwatch Manager in advance [board@healthwatchwestsussex.co.uk](mailto:board@healthwatchwestsussex.co.uk)

No	Item	Purpose	Time	Lead	Documents
	<b>Part 1 – Public</b>				
1	Welcome apologies/introductions Declarations of Interest – Board members to declare any interests they may have in items of business under discussion and to know that they may be required to withdraw from the meeting during such discussions.	Information	5 mins	Chair	Full <a href="#">board details</a>
2	Approve minutes of previous meeting	Decision	2 mins	Chair	1. Draft Minutes
3	Matters arising		2 mins	Chair	Action Log – in minutes
4	Board Impact & Performance Report <i>Board to feedback on areas of strength/development/ general queries.</i>	Information/ Discussion	20 mins	All	2. Full 3. Compact 4. IHCAS
5	Feedback from meetings: <ul style="list-style-type: none"> <li>Health and Wellbeing Board</li> <li>Health Adult Scrutiny Committee</li> <li>Safeguarding Adult Board</li> <li>Stroke Task &amp; Finish</li> <li>Development of ICS and Place-based partnerships</li> <li>Regional and National update</li> <li>Other board member insight</li> </ul>	Discussion	30 mins	Zoey Zoey Nigel Jeremy Zoey  Mark/Kathryn ALL	Verbal updates
6	Manager's Update Including: <ul style="list-style-type: none"> <li>Operational Spotlight from the Community Partnership Lead</li> <li>Stakeholder Survey Action Plan Update</li> <li>Bi-monthly West Sussex Insight Report</li> </ul>	Information	20 mins	Zoey  Cheryl Berry  Zoey Zoey Zoey	Verbal update  Verbal update  5. Stakeholder Survey 6. Bi-monthly West Sussex Insight Report

	<ul style="list-style-type: none"> <li>Social Care Enter and View Report</li> </ul>				7. Enter and View Report
7	Policies and procedures review and updated policy for approval. <ul style="list-style-type: none"> <li>IHCAS – Equitable Service Use Policy FINAL 2025</li> </ul>	Information and approval	5 mins	Zoey	8. Policy Review Timetable 9. IHCAS – Equitable Service Use Policy FINAL 2025
8	Escalation, insight tracker & learning	Discussion	10 mins	Zoey	Verbal update
9	AOB:	Discussion	10 mins	All	
<b>2025 Board meetings: May 28<sup>th</sup>, August 20<sup>th</sup>, November 19<sup>th</sup></b>					
<b>Part 2: Confidential – Non public</b>					