

## BOARD MEETING - Wed 12 May 2021 10:00am

This will be a virtual Zoom meeting and will be Chaired on the basis that all participants have [read the published papers](#) in advance and have submitted queries regarding previous minutes, any declarations of Interest and questions with the Chief Officer in advance  
([board@healthwatchwestsussex.co.uk](mailto:board@healthwatchwestsussex.co.uk))

### AGENDA

No	Item	Purpose	Time	Lead	Documents
1	Welcome, Introductions and apologies		2 minutes	Steve	Full <a href="#">board details</a>
2	Approve minutes of previous meeting	Decision	1 minute	Steve	
2.1	Matters arising		1 minute	Sally	Action Log
3	Board Impact & Performance Report	Information/ Discussion	20 mins	Katrina Sally	Report published on website
4	Finance & Performance Sub Committee Finance Report, Budget & Risk Register (Internal Documents)	Information	5 mins	Steve	Internal Report
5	Feedback from meetings including: Health and Wellbeing Board Health Adult Scrutiny Committee Safeguarding Adult Board Autism and Learning Disability panel Comms & Engagement Stroke Task & Finish Cancer Board Local Outbreak Engagement Board	Discussion	20 mins	Sally Katrina Martin Jeremy	Verbal update
6	Vaccinations update	Information	5 minutes	Kat	Verbal update
7	Policies and procedures update Chair & Vice Chair role descriptions		5 minutes	Sally	Circulated internal document
8	Any Other Business	Discussion	10 mins	Sally/ Steve	Verbal update
9	Questions	Discussion	10 mins	Steve	
	<b>Dates for next Board meetings – Wed 8 Sept 2021, 10 Nov 2021</b>				
	Finish				