

BOARD MEETING - Wed 2 September 2020 10:00am

This will be a virtual Zoom meeting and will be Chaired on the basis that all participants have [read the published papers](#) in advance and have submitted queries regarding previous minutes, any declarations of Interest and questions with the Chief Officer in advance

(board@healthwatchwestsussex.co.uk)

AGENDA

No	Item	Purpose	Time	Lead	Documents
1	Welcome, Introductions and apologies		2 minutes	Frances	Full board details
2	Approve minutes of previous meeting	Decision	1 minute	Frances	
2.1	Matters arising		1 minute	Sally	Action Log
3	Reports	Information/ Discussion	10 mins	Katrina Sally	Reports published on website
3.1	Insight in Action Reports #3, #4, #5				
3.2	Board Performance Report				
3.3	Annual Report				
3.4	Community Partnership Report				
3.5	IHCAS Annual Report				
4	Finance & Performance Sub Committee Finance Report & Risk Register (Internal Documents)	Information	5 mins	Steve/ Alan	Reports
5	Feedback from meetings including: Health and Wellbeing Board Health Adult Scrutiny Committee Safeguarding Adult Board Comms & Engagement Stroke Task & Finish Cancer Board Local Outbreak Engagement Board	Discussion	10 mins	Sally Katrina Martin Jeremy	Verbal update
6	Policies and procedures update		1 minute	Sally	
7	Questions	Discussion	10 mins	Frances	
	Dates for next Board meetings – Wed 18 November 2020 10am, 10 February 2021 10am, 12 May 2021 10am				
	Finish				