

**PERSON SPECIFICATION
- CHILDREN & YOUNG PEOPLE ENGAGEMENT LEAD
- HEALTHWATCH WEST SUSSEX**

Criteria		Essential	Desirable
Personal qualities and attributes	Enthusiastic and approachable	✓	
	Self-motivated	✓	
	Enjoys working as part of a team	✓	
	Belief in social justice	✓	
	Innovative	✓	
	Person-cantered	✓	
	Collaborative	✓	
	Adaptable and flexible	✓	
	Commitment to inclusiveness and participation	✓	
	Commitment to community-led development	✓	
	Commitment to equality and diversity	✓	
Experience	Experience of networking and partnership building	✓	
	Experience of working on own and using initiative	✓	
	Experience of working with statutory and voluntary agencies in partnership building	✓	
	Experience of leading projects/project development	✓	
	Practical experience of community involvement methods and techniques	✓	
	Experience of organising events	✓	
	Experience of working with, managing and recruiting volunteers	✓	
	Experience of working with children and young people		✓
	Experience of supporting volunteers to deliver projects	✓	
	Experience of using Microsoft software	✓	
	Experience of working with people who have complex needs		✓
	Experience of facilitating meeting and events		✓
	Experience of representing organisations at community events and official meetings		✓
	Experience of creating content for social media on multiple platforms in focused campaigns with measurable results		✓
	Experience of writing and editing leaflets, reports and online content		✓
Skills and	Knowledge of voluntary sector	✓	

knowledge	Knowledge of health and social care	✓	
	Excellent knowledge of English language, grammar and punctuation		✓
	Able to relate to a diverse range of people	✓	
	Teamwork	✓	
	Volunteer management skills		✓
	Strong oral communication, interpersonal and liaison skills	✓	
	Organised and able to prioritise	✓	
	Well-developed IT skills	✓	
	Ability to self-motivate and work with limited supervision	✓	
	Writing and editing skills and attention to detail		✓
	Problem solving/analytical skills		✓
	Photography and videography skills		✓
	Design skills using Adobe InDesign		✓
Others	Full, clean and valid driving licence	✓	
	Broadband to be able to work from home	✓	