

BOARD MEETING AGENDA – Wed 23rd August 2023 11:30am

Billingshurst Community & Conference Centre

This will be an in-person/virtual MS Teams meeting and will be Chaired on the basis that all participants have [read the published papers](#) in advance and have submitted queries regarding previous minutes, any declarations of Interest and questions with the Chief Officer in advance board@healthwatchwestsussex.co.uk

No	Item	Purpose	Time	Lead	Documents
	Part 1 – Public				
1	Welcome and apologies Declarations of Interest – Board members are reminded that they have a personal responsibility to declare any interests they may have in items of business under discussion and to know that they may be required to withdraw from the meeting during such discussions.	Information	2 mins	Chair	Full board details
2	Approve minutes of previous meeting	Decision	1 min	Chair	
2.1	Matters arising		1 min		Action Log
3	Board Impact & Performance Report	Information/ Discussion	20 mins	All	
4	Feedback from meetings: <ul style="list-style-type: none"> • Health and Wellbeing Board • Health Adult Scrutiny Committee • Safeguarding Adult Board • Comms & Engagement • Stroke Task & Finish • Development of ICS and Place-based partnerships • Regional and National update • Other board member insight 	Discussion	30 mins	Not attended Jo/Zoey Martin Not attended Jeremy Not attended Mark All	Verbal updates
5	Integrated Care System progress:	Information	5 mins	Zoey	Verbal update
6	Policies and procedures:		5 mins	Zoey	Verbal update
7	Escalation, insight tracker and learning Log	Discussion	10 mins	Zoey	Verbal update
8	ICB/HW Liaison Officer updates	Information		Jo	
9	Monitor Success of Stakeholder Review	Discussion		Zoey	
10	Paper on engaging PCNs	Information		Zoey	Paper: Jo Tuck
11	AOB:	Discussion	10 mins	All	
	2023 Board meetings: 15th November				

Part 2: Confidential – Non public					
12	Finance Report, budget, risk register	Discussion	10 mins	Steve	Internal reports
13	Governance Model	Discussion	10 mins	Steve	